

## Annexure 3

### General Instructions:

- Before starting the test, please verify your **Login Id**.
- The examination shall consist of **100** (For Full Marks 80) **Multiple Choice (MCQ)**, carrying **01 mark** each.
- Each **MCQ** will have **4 choices** and a student shall mark his/her choice for MCQs on the system itself.
- Each student can attempt **80 (For 80 Marks)** number of questions randomly selected from the question bank out of 100.
- Total Test Duration is **120 Minutes**.
- There will be no Negative Marking for any wrong answer or non-attempt, and answers will be auto calculated.
- You can **Submit** your test whenever you have completed the test. However, if the test time elapses, the system will automatically **Submit** your test.
- **Do not close** any window directly when you are taking the test.

### Navigational Instructions:

- Select the appropriate answer for each question. Then click **“Next”** button to move to the Next Question.
- Click on **“Previous”** button to move to the Previous Question.
- You can Bookmark any number of Questions by clicking on **“Mark”** button; you can remove the Bookmark by clicking on it again.
- You can change your response(Answer) for any question before submitting the test by marking the new response(Answer) (Radio Button). You can clear your response(Answer) for any question by using the **“Clear”** button to mark the Question unanswered.
- Every time you select an option or a particular question, following changes can be seen on **Question Panel**.
  - Questions that are **Not Visited**, are marked in **“WHITE”** colour.
  - Questions that are **Not Answered**, are marked in **“RED”** colour.
  - Questions that are **Answered**, are marked in **“GREEN”** colour.
  - Questions that are **Not Answered & Marked for Review**, are marked in **“ORANGE”** colour.
  - Questions that are **Answered & Marked**, are marked in **“BLUE”** colour with a tag.
- After completion of your test, click **“End Test”** button to submit the test. End test button will be visible **ONLY** in the **“Last Question”**. Thereafter one will submit the Test and Answers by clicking on **Exit** option.
- Your **“Test Summary”** will be displayed once you click on **“End Test”**.
- Keep a watch on the **“Clock”** on the top right hand corner of the Exam Window for Time Remaining.
- Utilize the complete time allotted for the test, re-check the answered questions to verify in the remaining time.
- Click **“Start Exam”** button below to start the test.